

## **Final Minutes of the Annual Parish Council Meeting held on Tuesday 26th May 2026**

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<https://siddingtonpccheshire.co.uk>

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### **Part 1: Public and press present**

Present:

- Cllr. D. Billington
- Cllr. S Forster
- Cllr. D. Furness
- Cllr. A. Meadowcroft
- Cllr. B. Smart
- Cllr. Peter Wain
- Elizabeth Worrall – Clerk

#### **1694 To elect the Chairman for 2026 – 2027**

It was **RESOLVED** to elect Cllr. Meadowcroft to the role of Chair for 2026 – 2027.

#### **1695 To elect the Vice Chairman for 2026 – 2027**

It was **RESOLVED** to elect Cllr. Peter Wain to the role of Vice Chair for 2026 – 2027.

### **Public Forum**

There were no members of the public present.

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#### **1696 To receive and approve apologies for absence**

An apology was received from Cllr. Paul Wain. Cllr. Carbutt was not in attendance.

#### **1697 To receive any declarations of interest**

There were no declarations of interest.

#### **1698 To receive and resolve the minutes of the Parish Council meeting held March 2026**

It was **RESOLVED** to approve the minutes of the meeting.

#### **1699 To receive a report from Cheshire East Ward Councillor if present.**

Cllr. Smetham shared a brief update on the Peak Cluster pipeline, and the Council

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Signed

Dated

discussed some alternatives and asked Cllr. Smetham regarding some queries that they had read. This is still at consultation, and the current route does not come through Siddington. This issue will continue to be monitored by the Parish Council.

Cllr. Smetham attended a full Council meeting in early May.

Work is continuing on the amalgamation of Cheshire and Warrington under Devolution; the shadow cabinet will meet shortly in Sandbach to begin to consider how this will look.

**1700 To receive the internal audit report for 2025 / 2026 and, if applicable, to discuss any recommendations and improvements to be made**

The Parish Council received the internal report, and it was **RESOLVED** to approve Clerk's draft response to the auditor report.

**1701 To receive and approve Section 1 Annual Governance Statement 2025 / 2026 of the AGAR and the chairman and the Clerk / RFO sign to confirm**

It was **RESOLVED** to approve Section 1 of the AGAR and the Clerk and Chair to sign.

**1702 To receive and approve Section 2 Accounting Statements 2025 / 2026 of the AGAR and the chairman and the Clerk / RFO sign to confirm**

It was **RESOLVED** to approve Section 2 of the AGAR and the Clerk and Chair to sign.

**1703 Certificate of Exemption - To confirm that the council meet the criteria to declare themselves exempt from an internal audit**

It was **RESOLVED** to approve the Certificate of Exemption and for the Clerk and Chair to sign.

**1704 To confirm the Public Inspection Period (Notice of Public Rights)**

It was **RESOLVED** to start the Public Inspection Period on 3<sup>rd</sup> June 2026.

**1705 To review and adopt Standing Orders**

It was **RESOLVED** to adopt the Standing Orders, with no amendments.

**1706 To review and adopt Financial Regulations**

It was **RESOLVED** to adopt the Financial Regulations, with no amendments.

**1707 To review and approve the Council's insurance policy for 2026 – 2027**

It was **RESOLVED** to approve the Council's insurance policy at a cost of £448.07.

**1708 To consider the following planning applications and any others since the publication of the agenda**

There were no planning applications.

**1709 To ratify the comments submitted for the following applications which required comments before this meeting**

There were no comments to ratify.



### **1710 To consider Councillor roles and responsibilities for 2026 / 2027**

It was **RESOLVED** to approve the following Councillor roles and responsibilities:

Cllr. Meadowcroft – Chair, Finance, HR

Cllr. Peter Wain – Vice Chair, Finance, HR

Cllrs. Forster and Smart - Planning

Cllrs. Billington and Paul Wain – Highways

Cllrs. Furness and Carbutt – Communities

### **1711 To review and resolve to adopt a Health and Safety Policy**

It was **RESOLVED** to approve the policy with the following amendments:

- The reference to children's play area will be removed
- A line will be added in confirming that the Clerk and Chair are to be made aware of any accidents (rather than just the Clerk)

### **1712 To discuss procurement of a new Parish Council noticeboard for the village**

It was **RESOLVED** that the noticeboard is beyond repair (except for the metal supports as those remain in sound condition) and needs to be replaced. This will come at a significant cost, but it was agreed there is little choice as it's a necessary requirement to have a prominent noticeboard and it must be of a suitable hardwood to ensure longevity.

In the short term Siddington Village Hall Committee have kindly agreed to allow Parish Council notes to be displayed on the noticeboard at the village hall. It was decided that this was the best short-term solution open available.

In terms of a replacement, the Parish Council discussed the various options and decided that Option 3 was their preferred option, and it was **RESOLVED** to proceed with this, unless a suitable local contractor could be found in the next few weeks.

Cllrs. Billington and Peter Wain will contact local contractors to get additional quotes.

The Parish Council will review and approve these via e-mail.

Prior to the order being placed we must re-check the measurements and ensure suitability for the existing metal supports with the chosen supplier.

### **1713 To receive and resolve to approve the accounts for payment**

BALANCE OF ACCOUNT - £8,434.66 (as of 1<sup>st</sup> April)

#### **PAYMENTS MADE**

|                                     |         |
|-------------------------------------|---------|
| Clerk Salary (March)                | £98.00  |
| Clerk Homeworking Allowance (March) | £26.00  |
| A Meadowcroft Expenses              | £23.94  |
| Clerk Expenses – ICO                | £52.00  |
| Siddington Village Hall             | £25.00  |
| HMRC                                | £196.40 |
| Clerk Salary (April)                | £98.00  |
| Clerk Homeworking Allowance (April) | £26.00  |

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#### PAYMENTS TO BE APPROVED

|                                    |                                             |
|------------------------------------|---------------------------------------------|
| Clerk Salary (May)                 | £98.00                                      |
| Clerk Homeworking Allowance (May)  | £26.00                                      |
| Clerk Salary (June)                | £98.00                                      |
| Clerk Homeworking Allowance (June) | £26.00                                      |
| CHALC                              | £114.40                                     |
| TCS Management                     | £64.80                                      |
| Zurich                             | £448.07                                     |
| John Henry (internal audit)        | £300.00                                     |
| Siddington Village Hall            | £25.00                                      |
| Noticeboards Online                | £2,148.00 (pending local contractor quotes) |

#### RECEIPTS

|                    |        |
|--------------------|--------|
| Interest (end Mar) | £11.17 |
|--------------------|--------|

It was **RESOLVED** to sign the Bank Reconciliation and approve the above payments.

#### **1714 Any other correspondence**

Councillors reviewed the action points from last time.

The Clerk has set up a .gov e-mail address. Cllr. Smart is continuing with her painting of the sign, and Cllr. Furness has completed and re-installed the milestone.

#### **1715 To note the date of the next Parish Council meeting to be held on Monday 27<sup>th</sup> July 2026**

Future meeting dates for 2026 – 2027:

Tuesday 29<sup>th</sup> September

Tuesday 24<sup>th</sup> November

Tuesday 26<sup>th</sup> January

Tuesday 23<sup>rd</sup> March

Tuesday 25<sup>th</sup> May

#### **Action Points**

- Cllrs. Billington and Peter Wain will contact local contractors to get additional quotes. The Parish Council will review and approve these via e-mail.
- The Clerk will amend the Health and Safety Policy prior to publishing.